



**REQUEST
FOR
PROPOSALS:**

**Laptops &
Complete
Configuration &
Installation**

FOR:

**HOUSTON GATEWAY
ACADEMY, INC.**

The purpose of this invitation is to solicit formal sealed bids from qualified dealers to purchase 6 PCs for Students at Houston Gateway Academy, Inc. Elite College Prep - Bowie campus and Evergreen Campus. The PCs need to be complete with Keyboards, Mice, Power Cables, Batter Backup/Sure Protection, Network Cables, Operating Systems and software specified below. The PCs can be All-in-One or Desktop by itself.

DEADLINE: February 3, 2012 at 5:00 p.m. CST

All inquiries should be directed to:

Ms. Claudia Rodriguez

(713)644-8292

rodriguez@hgaschools.org

Houston Gateway Academy

7310 Bowie St.

Houston, TX 77012

- I. Quantity
 - A. 30 Laptops
- II. Technical Specs
 - A. Intel Processor Preferred
 - B. 2 GB Memory or higher
 - C. Microsoft Licenses
 1. Current Windows OS (Windows 7)
 2. Professional Edition Preferred
- III. Configuration & Installation
 - A. Install and Configure School Software
 - B. Install and Configure Printers for each laptop
 - C. Configure Laptops to connect to school WiFi's
 - D. Setup Admin User
 - E. Setup each laptop for Teacher/Faculty with Basic User Rights
 - F. Update Windows, A/V, BIOS, JAVA, FLASH...