



# Houston Gateway Academy Charter Schools, Inc.

## Elite College Prep Academy

*Committed to Excellence in Education*

### School Nurse

Houston Gateway Academy is seeking a dedicated and compassionate School Nurse to support the health and wellness of our students and staff. The School Nurse will provide direct care, manage student health records, promote a safe and healthy school environment, and ensure compliance with all local, state, and federal health regulations. The ideal candidate will be student-centered, highly organized, and able to work collaboratively with campus staff, families, and healthcare providers.

#### **Key Responsibilities:**

- Provide direct nursing care and first aid to students and staff as needed.
- Manage and administer medications according to physician orders and district policy.
- Maintain accurate and confidential student health records, including immunizations.
- Monitor and manage chronic health conditions such as asthma, diabetes, and severe allergies.
- Develop and implement Individual Health Plans (IHPs) and emergency care plans.
- Ensure compliance with state immunization requirements and health regulations.
- Respond to medical emergencies and coordinate with emergency services when necessary.
- Provide health education and resources to students, families, and staff.
- Collaborate with administrators and staff to support student attendance and wellness.
- Assist with the development and implementation of campus health and safety procedures.
- Maintain inventory of health office supplies and equipment.

#### **Qualifications:**

- Registered Nurse (RN) with a Bachelor of Science in Nursing (BSN)
- Currently License as a Registered Nurse in the State of Texas
- AED / CPR certification and CPR trainer certification